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AGENCY: Procurement Services Division

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SUBJECT: Procurement Audits and Certifications

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The Procurement Services Division, in accord with Section 11-35-1210, has audited the following agencies and recommends certification within the parameters described in the audit reports for the following limits (total potential purchase commitment whether single-or multi-year contracts are used):

- a. Lander University (for a period of three years): goods and services, \$150,000\* per commitment; consultant services, \$150,000\* per commitment; information technology, \$150,000\* per commitment; construction contract award, \$100,000 per commitment; construction contract change order, \$50,000 per change order; architect/engineer contract amendment, \$25,000 per amendment.

\*Total potential purchase commitment whether single year or multi-term contracts

- b. Department of Natural Resources (for a period of three years): goods and services, \$350,000\* per commitment; consultant services, \$350,000\* per commitment; information technology, \$50,000\* per commitment; construction services, \$50,000 per commitment; construction contract change order, \$25,000 per change order; architect/engineer contract amendment, \$5,000 per amendment

\*Total potential purchase commitment whether single year or multi-term contracts

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BOARD ACTION REQUESTED:

In accord with Section 11-35-1210, grant the following procurement certifications within the parameters described in the audit reports for the following limits (total potential purchase commitment whether single-or multi- year contracts are used) for the following agencies:

- a. Lander University (for a period of three years): goods and services, \$150,000\* per commitment; consultant services, \$150,000\* per commitment; information technology, \$150,000\* per commitment; construction contract award, \$100,000 per commitment; construction contract change order, \$50,000 per change order; architect/engineer contract amendment, \$25,000 per amendment.

\*Total potential purchase commitment whether single year or multi-term contracts

- b. Department of Natural Resources (for a period of three years): goods and services, \$350,000\* per commitment; consultant services, \$350,000\* per commitment; information technology, \$50,000\* per commitment; construction services, \$50,000 per commitment; construction contract change order, \$25,000 per change order; architect/engineer contract amendment, \$5,000 per amendment

\*Total potential purchase commitment whether single year or multi-term contracts

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ATTACHMENTS:

Agenda item worksheets and attachments



## BUDGET AND CONTROL BOARD AGENDA ITEM WORKSHEET

Meeting scheduled for: September 19, 2006

Blue Agenda

**1. Submitted by:**

(a) Agency: Procurement Services Division

(b) Authorized Official Signature:

R. Voight Shealy, Materials Management Officer

**2. Subject:** Procurement Certification for Lander University

**3. Summary Background Information:**

In accordance with Section 11-35-1210 of the South Carolina Consolidated Procurement Code, the Procurement Services Division has reviewed the procurement system of Lander University and recommends its certification within the parameters described in the audit report for the following limits for a period of three years.

	Current Certification Per Purchase Commitment	Certification Recommended Per Purchase Commitment
I. Goods and Services	* \$100,000 Per Commitment	* \$150,000 Per Commitment
II. Consultant Services	* \$100,000 Per Commitment	* \$150,000 Per Commitment
III. Information Technology	* \$100,000 Per Commitment	* \$150,000 Per Commitment
IV. Construction Contract Award	\$ 50,000 Per Commitment	\$100,000 Per Commitment
V. Construction Contract Change Order	\$ 25,000 Per Change Order	\$ 50,000 Per Change Order
VI. Architect/Engineer Contract Amendment	\$ 10,000 Per Amendment	\$ 25,000 Per Amendment

\*Total potential purchase commitment whether single year or multi-term contracts are used.

**4. What is Board asked to do?**

Grant procurement certification for Lander University by approval of the Blue Agenda.

**5. What is recommendation of Board division involved?** Approve.

**6. Recommendation of other office (as required)?**

(a) Authorized Signature: \_\_\_\_\_

(b) Division/Agency Name: \_\_\_\_\_

**7. List of supporting documents:**

(a) Section 11-35-1210 of the Consolidated Procurement Code

## BUDGET AND CONTROL BOARD AGENDA ITEM WORKSHEET

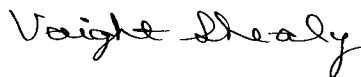
Meeting scheduled for: September 19, 2006

Blue Agenda

**1. Submitted by:**

(a) Agency: Procurement Services Division

(b) Authorized Official Signature:



R. Voight Shealy, Materials Management Officer

**2. Subject:** Procurement Certification for the South Carolina Department of Natural Resources

**3. Summary Background Information:**

In accordance with Section 11-35-1210 of the South Carolina Consolidated Procurement Code, the Procurement Services Division has reviewed the procurement system of the South Carolina Department of Natural Resources and recommends its certification within the parameters described in the audit report for the following limits for a period of three years.

	Current Certification Per Purchase Commitment	Certification Recommended Per Purchase Commitment
I. Goods and Services	* \$250,000 Per Commitment	* \$350,000 Per Commitment
II. Consultant Services	* \$250,000 Per Commitment	* \$350,000 Per Commitment
III. Information Technology	* \$ 50,000 Per Commitment	* \$ 50,000 Per Commitment
IV. Construction Services	\$ 25,000 Per Commitment	\$ 50,000 Per Commitment
V. Construction Contract Change Order	\$ 25,000 Per Change Order	\$ 25,000 Per Change Order
VI. Architect/Engineer Contract Amendment	\$ 5,000 Per Amendment	\$ 5,000 Per Amendment

\*Total potential purchase commitment whether single year or multi-term contracts are used.

**4. What is Board asked to do?**

Grant procurement certification for the South Carolina Department of Natural Resources by approval of the Blue Agenda.

**5. What is recommendation of Board division involved?** Approve.

**6. Recommendation of other office (as required)?**

(a) Authorized Signature: \_\_\_\_\_

(b) Division/Agency Name: \_\_\_\_\_

**7. List of supporting documents:**

(a) Section 11-35-1210 of the Consolidated Procurement Code